

# **W.R.J.H.S. WASHINGTON, D.C. 2020**



## **Student Registration Packet**

**Name:** \_\_\_\_\_

\*The 2020 Washington, D.C. trip is pending Board of Education Approval as of September 23, 2019.

September 23, 2019

Dear Parents/Guardians of Eighth Grade Students:

This booklet contains information about the *2020 Waggoner Road Junior High School Washington, D.C. trip*. This trip has become a tradition in the Reynoldsburg school system. I hope the information contained in this booklet will be helpful to you in deciding whether or not you wish your child to participate in this year's trip.

Many hours of planning have gone into this trip. I have planned visits to a variety of national sites and am sure it will be as successful as our past trips. I am looking forward to taking this group of eighth graders to our nation's capital!

If, after carefully reading the information in this booklet and discussing the trip with your child, you have any additional concerns or questions, please call the school and ask for the trip coordinator or e-mail Mrs. Case at [acase@reyn.org](mailto:acase@reyn.org). I will try to answer your questions or address your concerns.

Sincerely,

*Amie Case*

Amie Case  
Trip Coordinator  
[acase@reyn.org](mailto:acase@reyn.org)

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## W.R.J.H.S. GOES TO WASHINGTON, D.C.

DEPARTURE: Wednesday, May 6, 2020  
RETURN: LATE Saturday, May 9, 2020

Students will leave from the school the morning of May 6 and travel to Gettysburg, PA. Students will have the opportunity to tour the battlefields before traveling onto Washington, D.C., arriving approximately around 9:00 p.m. Students will tour D.C. Wednesday evening through Saturday afternoon. Arrival time back in Reynoldsburg has been scheduled for Saturday, May 9 (early Sunday, May 10 morning) at approximately 1:30 a.m. This return has proven to be preferable and allows students a chance to rest before school on Monday morning.

The trip is being handled by Scholastica Tours, Inc., of Greensburg, Pennsylvania. Scholastica has done an outstanding job for us for many years. The price of the trip per student is \$620.00. This pays for the following:

- transportation via bus to and from Washington, D.C.
- transportation in Washington, D.C.
- all admissions to buildings and presentations, & Gettysburg
- 3 nights hotel lodging
- 11 meals
- a company tour guide on each bus
- a group picture
- a wreath ceremony at the Tomb of the Unknown Soldier
- security guards on each floor at the hotel
- group accident and medical insurance
- a dinner theater event
- all taxes and gratuities
- processing and D.C. coordinator fees
- 4 W. R.J.H.S. D.C. t-shirts to be worn on the trip

The payment periods for the trip are as follows:

First payment of \$155.00 is due the week of: Oct. 21- Oct. 25, 2019

Second payment of \$155.00 is due the week of: Nov. 18-22, 2019

Third payment of \$155.00 is due the week of: Jan. 27-Jan. 31, 2020

Final payment of \$155.00 is due the week of: Feb. 17-Feb. 21, 2020

\*Checks or Money Order payable to **Waggoner Road Junior High School**

NOTE: The required payments must be made during the specified times, or your child will become ineligible for the trip.

You can also now pay with a credit card at: <https://dc-trip.ticketleap.com/admin/events/2020washington-dc>

**Money can be refunded by the school through March 20, 2020; after this date, monies will be in the possession of Scholastica Tours and only a percentage of the money will be refunded. The exact amount to be refunded will be determined by Scholastica Tours. Refund request forms are available from the trip coordinator or in the school office.**

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## CHAPERONES

Chaperones for the trip are Reynoldsburg school employees, many being veterans of past D.C. trips. Chaperones have volunteered their time for this trip. They know the students, enjoy them, and are committed to make this trip a rewarding experience.

Chaperones will meet with students several times before the trip. There will also be **one mandatory parent meeting on April 23, 2020 at 7:00 p.m.** At this time, parents will have the opportunity to meet the chaperones and discuss the details of the trip.

## FUNDRAISING

Information about fundraising opportunities will be sent home at a later date. Students wishing to participate *must return the attached fundraiser permission form.* Profit earned will be divided equally amongst all students attending the trip.

## HOW TO RESERVE A PLACE ON THE TRIP

Complete the attached forms and return them to your child's Language Arts teacher. **This needs to be completed by THIS FRIDAY, SEPTEMBER 27, 2019.** *Eighth grade students currently enrolled at W.R.J.H.S. may NOT add their name to the list after this date.* This is due to the fact that reservations are being made and we need an accurate number to secure tickets and various sites.

Attached is a list of important dates and deadlines to keep on file for your convenience. Additional information, as needed, will be given to your child at school.

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**Important Dates: WASHINGTON, D.C., 2019-2020**

Sept. 27	Reservation, Eligibility and Fundraiser Permission form DUE
Oct. 21-Oct. 25	First Payment DUE- \$155.00
Nov. 18-22	Second Payment DUE- \$155.00
Jan. 13-17	T-shirt design contest
Jan. 27- Jan.31	Third Payment DUE- \$155.00
Feb. 17-21	Final payment DUE- \$155.00
March 9-13	Roommate Sign-Ups
<b>March 20</b>	<b>Last day for FULL refunds</b>
April 9	Bus meeting #1 (during school day- students only)
April 21	Bus meeting #2 (during school day- students only)
<b>April 23</b>	<b>MANDATORY Parent meeting with chaperones 7:00 p.m.- Waggoner Road Junior High gym</b>
May 1	Bus meeting #3 (during school day- students only)
May 6	Depart for Washington, D.C.
May 9	Return to Reynoldsburg

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**FUNDRAISER PERMISSION FORM**

The annual eighth grade trip to Washington, D.C. is an experience in which we love to see our students participate. We would like to make this opportunity available to as many students as possible. We are offering optional fundraisers for students to help with the cost of the trip.

Students and their families are responsible if money or merchandise is lost or stolen while it is in their possession. WRJHS will not be held responsible if money or merchandise is stolen while in the student's/ family's possession. Due to new IRS regulations, the money earned will be evenly divided amongst all students attending the trip. If a student is taken off of the trip FOR ANY REASON, the money earned from fundraising will become part of the general D.C. fund and cannot be refunded to the student/family.

If you wish to participate in the D.C. trip fundraisers this year, please complete the bottom portion of this form and return it to school by **September 27, 2019.**

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We, the undersigned, agree to the policies as described in this letter for the Washington, D.C. fundraiser.

\_\_\_\_\_ (Student Name- PRINT)

\_\_\_\_\_ (Student signature)

\_\_\_\_\_ (Parent/ Guardian- PRINT)

\_\_\_\_\_ (Parent/ Guardian signature)

\_\_\_\_\_ (Date)

**\*Return this page to school by September 27, 2019.**

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**WASHINGTON, D.C. RESERVATION/PERMISSION FORM**

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(Student's Name- last name, first name- PLEASE PRINT)

Please check:     Male         Female

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(Parent/Guardian's name)

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(Address)

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(Phone)

**TEAM (Please circle one):**

PURPLE PARROTS    GREEN GATORS        SILVER SNAKES

I hereby give permission for \_\_\_\_\_  
(Student's first and last name)

to attend the Washington, D.C. trip sponsored by Waggoner Road Junior High School from May 6-9, 2020. I understand that if my child is unable to attend the trip due to a medical reason, suspension/ expulsion/ emergency removal from school, a discipline matter, my removing them from the trip, or any other reason, **a FULL refund cannot be issued after March 20, 2020.** Money can be refunded by the school through March 20, 2020. After this date, monies will be in the possession of Scholastica Tours and only a percentage of the money will be refunded. Scholastica Tours will determine the amount of refund after March 20, 2020. Refund request forms are available from the trip coordinator.

If a severe discipline problem arises while in D.C., and chaperones determine its necessity, *a student will be sent home at the parents' expense.* This may include accepting a collect call and/or wiring money for transportation back to Reynoldsburg.

I understand this discipline policy and accept responsibility for returning my child to Reynoldsburg if it is deemed necessary.

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(Parent/ Guardian Signature)

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(Relationship)

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(Date)

\*Return this form by Sept. 27, 2019 in order to reserve a place on the D.C. trip.

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**Criteria for Washington, D.C. Eligibility**

The following are criteria which you, as a student, must meet to be eligible for participation in the Washington, D.C. trip. This policy is contingent upon Board of Education approval, and is in effect from the announcement of the trip through the date of RETURN on *Saturday, May 9, 2020*.

1. You must be an eighth grade student at W.R.J.H.S. and NOT have previously attended the Washington, D.C. trip.
2. Having a GPA of 2.0 or lower will trigger a review of your request to participate in the Trip and an individual decision about your eligibility will be made by a committee which includes the principal and trip coordinators.
3. You must obey the W.R.J.H.S. Student Code of Conduct and the Reynoldsburg Bus Regulations. **ANY** out-of-school suspension/emergency removal will automatically eliminate students' trip privileges. Other discipline issues may factor in denial of trip privileges at the decision of the W.R.J.H.S. principal and trip coordinators and include: *attendance, tardies, and chronic disregard of school expectations on a bus or in a classroom (as listed in the W.R.J.H.S. student/ parent handbook)*.
4. You must have submitted a waiver/ release form, emergency medical form, and power of attorney (to be sent home at a later date) by the night of the **MANDATORY** parent meeting, April 23, 2020.
5. You must have paid the full amount of the trip by February 28, 2020.
6. The administration and trip coordinators reserve the right to deny trip privileges.
7. All school and athletic fees must be paid.
8. Anyone removed from the trip FOR ANY REASON, will NOT receive a FULL REFUND after **March 20, 2020**.

\*\*\*\*\*  
\_\_\_\_\_  
(Student's Name- PRINT)  
\_\_\_\_\_  
(Student's signature)  
\_\_\_\_\_  
(Parent/ Guardian signature)  
\_\_\_\_\_  
(Date)

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